


TRANSMITTAL SLIP		DATE
		15 Apr 87
TO:		
ROOM NO.	BUILDING	
REMARKS:		
<p>EXA/DDA  15 APR 1987</p> <p>DDA/Registry</p>		
FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
1 FEB 56

REPLACES FORM 36-8
WHICH MAY BE USED

(47)

EXECUTIVE SECRETARIAT
ROUTING SLIP

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR				
4	D/ICS				
5	DDI				
6	DDA		X		
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/OCA				
14	D/PAO				
15	D/PERS				
16	D/Ex Staff				
17					
18					
19					
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SUSPENSE _____ Date _____

Remarks

Ex
14 Apr '87
Date

3637 (10-81)



United States Department of State

Washington, D.C. 20520

April 11, 1987

Executive Registry

87-1458x



MEMORANDUM FOR: SEE ATTACHED LIST

SUBJECT: Department of State Building Passes
for Correspondents

The Department of State issues building access passes to foreign and American correspondents in accordance with the regulations in the Federal Register. After the Department's Press Office ascertains that an applicant is a correspondent working for a bona fide news organization, covering the Department on a regular basis, and residing in Washington D.C., the Bureau of Diplomatic Security initiates a National Agency Check (NAC) on the applicant. The Bureau adjudicates the NAC, and if a favorable determination is made, issues a building pass to the individual. This building pass confers certain access privileges to the Department of State to correspondents, in accordance with the regulations in the Federal Register and the Department's security regulations.

It has come to our attention that some correspondents use the building pass issued by the Department of State to gain access to other federal agencies. I wish to make clear to you that, in issuing a building pass to a correspondent, the Department does not confer any privileges as regards access to other federal agencies. Whether or not access to your building is allowed on the basis of a correspondent's possession of a Department of State building pass is a decision for you to make in accordance with your own building access and security regulations. Any questions you may have concerning Department of State building passes for correspondents should be referred to our Press Office at 647-2492, or to the Bureau of Diplomatic Security at 663-1348.

Melvyn Levitsky
Melvyn Levitsky
Executive Secretary

60-3

Attachment:

Executive Secretary Equivalents List

Revised August 1986

**EXECUTIVE SECRETARY EQUIVALENTS IN OTHER
AGENCIES AND DEPARTMENTS**

ACTION

Mr. Rolan Goodman
Associate Director of the Office of Management and Budget
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General Council
Room 500
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U.S. Department of Agriculture
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DEPARTMENT OF THE AIR FORCE

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The Pentagon
Washington, D.C. 20330 695-9492

DEPARTMENT OF THE ARMY

Mr. Milton H. Hamilton

Administrative Assistant to the Secretary

The Pentagon

Washington, D.C. 20310

695-2442

AMERICAN BATTLE MONUMENTS COMMISSION

Major General Andrew J. Adams

Secretary of Commission

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Washington, D.C. 20314

272-0532

AMERICAN NATIONAL RED CROSS

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Manager of International Services

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737-8300

BOARD FOR INTERNATIONAL BROADCASTING

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254-8040

CENTRAL INTELLIGENCE AGENCY

--

STAT

CIVIL AERONAUTICS BOARD

(abolished)

DEPARTMENT OF COMMERCE

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377-5283

COMMISSION ON CIVIL RIGHTS

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523-5571

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566-1066

COMMODITY FUTURES TRADING COMMISSION

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254-3350

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634-7740

COUNCIL OF ENVIRONMENTAL QUALITY

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395-5080

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272-0002

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697-8388

Joint Chiefs of Staff
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697-9121

for travel:
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697-8127

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883-4010

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632-6410

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389-4425

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646-3919

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452-3764

FEDERAL TRADE COMMISSION

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443-5004

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GENERAL ACCOUNTING OFFICE

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275-5432

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523-1522

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Use AID's Executive Secretariat

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2

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